



Staffing Agency, LLC

707 N. Wisner
Jackson, MI 49202
Phone:517-787-6150
Fax:517-787-6158

Week ending: _____

Employee: _____

Client: _____

Day	In	Out	In	Out	Regular Hrs.	Overtime Hrs.
Sunday						
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
Total Hrs.						

Employee signature Date

Manager signature Date

